



Sponsored Programs Administration

Office of Sponsored Programs | Contract and Grant Administration

MSU AWARD REQUEST TO CONTINUE SPONSORED WORK USING UNIT FUNDS

(Use a separate form for each award)

Email: awards@cga.msu.edu

No-Cost Extensions (NCEs) are intended to provide additional time to complete the approved scope of work when unforeseen circumstances have delayed progress. They are not meant solely for administrative purposes such as final report preparation. Because the extension period implies continued project activity, associated costs are expected. **When sponsor funding is fully expended** and MSU resources are required to complete work during the extension, this constitutes voluntary cost share. In these cases, Chair approval is required for commitments up to \$100,000, and Dean-level approval is required for commitments exceeding \$100,000.

Active Sponsored Program Award:

Account Number	Current End Date
Principal Investigator	New End Date

Scope of work in need of completion:

Voluntary Cost Share committed by unit:

Approved by:

Chair Signature

Date

Dean Signature (if over 100k)

Date